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**ROYAL AUDIT AUTHORITY**  
*Bhutan Integrity House*

Reporting on Economy, Efficiency & Effectiveness in the use of Public Resources



RAA/HRIRD (HR-19)/2018-2019/

Date: 24 July 2018

**VACANCY ANNOUNCEMENT**

The Royal Audit Authority is pleased to announce the vacancies for Professional Development Centre (PDC), Tsirang in the following positions:

Sl#	Position Title	PL	Minimum Qualification	Superstructure	Professional Training Requirement	Slots	Emp. Type	Remarks
1.	Program Director	P1	Bachelors	Finance Service	Advance training in program management	1	Regular	Lateral
2.	Research Officer	P5-P2	Bachelors	Administration Service	Research, planning and designing	1	Regular	Lateral
3.	Admin. Assistant	S5-SS1	Class XII	Administration Service	Basic administrative/ coordination skills	2	Regular	Lateral
4.	Accounts Assistant	S2-SS1	Class XII with Diploma (DFM)	Finance Service	Accounts/finance knowledge	1	Regular	Lateral
5	Dry Cleaner	ESP	NA	Elementary Service	NA	2	Consolidated contract	Fresh
6	Wet Cleaner	ESP	NA	Elementary Service	NA	1	Consolidated contract	Fresh
7	Gardener	ESP	NA	Elementary Services	NA	1	Consolidated contract	Fresh

In-service candidates applying for the Post of Program Director should have served a minimum of **15 years of active service** and should have a good understanding of program management disciplines.

Interested in-service Civil Servants within same superstructure as mentioned above may apply with the following documents. Applicants with relevant qualification/training, and work experience shall be given preference for the purpose of selection.

1. Curriculum Vitae except ESP;
2. Performance Ratings for 2 years except ESP;
3. CID copy;
4. Audit Clearance;
5. Security Clearance;
6. Medical Certificate; and
7. No Objection Certificate except ESP from working or parent agency.

*"Every individual must strive to be principled. And individuals in positions of responsibility must even strive harder."  
- His Majesty the King Jigme Khesar Namgyel Wangchuck*

The application must reach to Human Resource & International Relations Division **on or before 9 August 2018.**

For any queries, please contact Karma Yoezer at 322112 / 322111 (ext-139) during office hours.

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